

SOUTH CAROLINA REQUIREMENTS FOR FOSTER HOMES

LICENSING REQUIREMENTS: All original documents unless otherwise indicated

1. Initial interest meeting and two home visits
2. Intake application
3. Original license form
4. Home study
5. 30 hours of pre-licensing virtual training (both foster parents when applicable)
6. Medical physicals for everyone living in the home
7. Vaccination records for children
8. Flu shot and TDAP verification, if applicable
9. DHEC inspection for safety and cleanliness (all mini blinds will be tested for lead paint – if your home was built prior to 1978 a lead paint test will be performed if you plan to foster children under the age of 6)
10. Fire inspection of your home (smoke detectors, carbon monoxide detectors, and 2A, 10BC fire extinguishers are required – a fire escape plan must be posted and a copy must be given to the licensing agency). An open window space with a 5 sq. ft. open clearance is required (5.7 sq. ft. for 2nd floor).
11. Well sample will be collected and analyzed, if applicable.
12. SLED Criminal Record Check (certain criminal records may disqualify licensing)
13. Child Protective Services Central Registry check (indicated records may disqualify licensing)
14. Sex Offender Registry check (if you have a sexual offender record you will be disqualified)
15. Out of State Central Registry check, if applicable (indicated records may disqualify licensing)
16. Official 5-Year driving record
17. Fingerprinting for an FBI check
18. Three favorable written references from 1 relative and 2 non-relatives who've known you 3 or more years
19. Financial statement (current past 3 months of payroll statements)
20. Discipline agreement
21. Disaster preparedness plan
22. Firearms notification
23. Pet vaccines specifically rabies, if applicable
24. Copies of the following:
 - driver's license
 - auto insurance
 - auto registration
 - birth certificate
 - social security card
 - marriage license (if applicable)
 - divorce petition (if applicable)
 - divorce decree (if applicable)
 - military discharge papers (DD214) where applicable for everyone residing in your home
25. Photo of your family
26. Babysitter information to include:
 - Babysitter Form 1529
 - Child Protective Services Central Registry check
 - SLED Criminal Record Check
 - Sex Offender Registry check
 - Non-criminal Justice Applicant Privacy Notification
 - Privacy Act Statement
27. Adult and Infant AED/CPR/First Aid Certification
28. Non-criminal justice Applicant Privacy Notification
29. Privacy Act Statement
30. Grievance policy acknowledgement
31. Confidentiality agreement
32. Clients Rights and Responsibilities acknowledgement
33. Foster Children Special Characteristics form

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ANNUAL INSPECTIONS

1. Fire inspections by SC State Fire Marshal
2. SLED, Central Registry, and Sexual Offender checks
3. Complete 14 hours of training (each foster parent)
4. Sign discipline agreement and disaster plan

RE-LICENSING PROCEDURES (completed every two years)

1. An in home consultation to discuss placements of children
2. Updated licensing form
3. SLED, Central Registry, and Sexual Offender checks
4. New financial forms if job or financial situation has changed (Including updated paystubs)
5. 30 hours of continued training for each individual on the license